



Technical Proficiency

Software

Adobe Photoshop
Adobe ImageReady
Adobe Illustrator
Adobe Dreamweaver
Adobe Flash
Adobe Acrobat
Apple Final Cut Pro
Corel Painter
Macromedia Director
Microsoft Word
Microsoft Excel
Microsoft Power point

Programing Basics

HTML, XML
Java Script, CSS

Hardware

Macintosh, PC
Film, Flatbed scanner
Wacom tablet

Photography

Film SLR
Development of film
Digital camera

Cinema

High-end DV camcorder
Boom MIC
Lighting set

Interpersonal Proficiency

Strong, diverse, interpersonal team skills.
Self motivated.
Dedicated, responsible.
Strong work ethic and moral values.
Friendly and open.
Detail and goal-oriented.
A natural leader.

Objective

Looking for creative or sales-related experience and career development within the environment of Apple technology.

Education

8/04-present Cal State University East Bay, completing BA in Multimedia arts. Full time student.
Graduating June 2008, GPA: 3.5
2000-2004 Berkeley High School, Diploma, GPA: 3.4

Experience

Design Business

- 12/05-4/07
- CSUEB Red Carpet club web site
Design and creation of leisure and recreation web site for school club
<http://www.ebredcarpet.com>
 - Gaming mouse creation project
Assembled gaming mouse components to create unique gaming mouse
 - Estes Commercial Refrigeration web site
Design and creation of the Estes Refrigeration web site
<http://estesrefrigeration.com>

Teaching Background

- 10/04-present
- Part-time Personal Assistant
Renovating home offices, filing, sorting materials, stocking supplies
Assisting in developing a multimedia start-up business
 - Front desk assistant, Kaplan, Berkeley
Filed papers and videos, organized library of books
Provided materials for international students learning English
 - Teacher Assistant, Laney College
Groups of college students in the process of learning the English language

Business Operations

- 1/00-6/05
- Sales representative, Togo's Pinole
Customer service
Cashier
 - Assistant to contractor
Gardening, Electrical, Handyman work, Furniture moving
Refrigeration repair, Environmental Chamber construction
 - Warehouse Organizer, Estes Commercial Refrigeration
Organizing, sorting materials, stocking supplies, taking inventory of warehouse

References

Available upon request.

